

# CIRA FAX/MAIL ORDER FORM

## TOLL-FREE 1-800-238-3253 • FAX (901) 761-4268

Item #	Title/Description	Check Imprint Location			Quantity	Unit Cost	Total Cost
		Front	Back	Both			
8222	The Charitable IRA						

**+ Shipping** \_\_\_\_\_

**GRAND TOTAL** \_\_\_\_\_

### QUANTITY PRICE

Minimum	1,000 - 2,499 .....	\$.445 each
	2,500 - 4,999 .....	\$.335 each
	5,000 - 7,499 .....	\$.285 each
	7,500 - 9,999 .....	\$.235 each
	10,000 - 14,999 .....	\$.215 each
	15,000 - 19,999 .....	\$.205 each
	20,000 - 29,999 .....	\$.195 each
	30,000 - 39,999 .....	\$.185 each
	40,000 - 49,999 .....	\$.175 each
	50,000 or more .....	Ask for quote

**Minimum order of 1,000 brochures per title to include imprinting at no additional charge.**

Prices based on total quantity of brochures ordered and include imprinting on front and/or back. Titles may be combined for quantity pricing.

### SHIPPING & HANDLING

Production time (count working days from our receipt to ship date): 3 to 5 days for non-imprinted materials (certain non-imprinted items can be shipped flat or folded); 10 days if imprint is on file and remains unchanged; 15 days for new or changed imprint. Extra production time may be required for orders of 5,000 or more.

Total Order Amount	Shipping & Handling Fee*
Up to \$99.99 .....	\$10.50
\$100.00 to 249.99 .....	15.00
250.00 to 499.99 .....	21.00
500.00 to 749.99 .....	27.50
750.00 to 999.99 .....	35.00

- Prices shown are for shipment in continental U.S. Additional charges may apply for shipments elsewhere.
- Orders are shipped via FedEx Ground unless another method is requested.

*\*Shipping prices are subject to increase if carrier fees increase.*

*Over \$1,000: Rates will be determined based on method of shipment. Publication orders shipped to California addresses may be subject to CA Use Tax. Please add use tax appropriate to the California county in which delivery is taken. Questions about CA Use Tax, please call 1-800-238-3253, ext. 5332. Other questions, call ext. 5307 or e-mail orders@sharpenet.com.*

### METHOD OF PAYMENT

Please bill me.    Enclosed is a check for \$ \_\_\_\_\_.

Please charge my:    Mastercard    Visa    AmEx

Card # \_\_\_\_\_ Exp. date \_\_\_\_\_

Name on card \_\_\_\_\_

Signature \_\_\_\_\_

### IMPRINTING INFORMATION

Imprint Fee .....Included

Use imprint on file    New imprint

Publications will be imprinted in black. Five lines maximum. Enclose camera-ready imprint and/or logo if desired. **PLEASE DO NOT FAX ARTWORK.** Logos and text for new imprints may be sent to [imprints@sharpenet.com](mailto:imprints@sharpenet.com) or attached as a separate sheet. For more information, visit [www.sharpenet.com/pubs/art](http://www.sharpenet.com/pubs/art).

### BILLING ADDRESS

Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Phone (   ) \_\_\_\_\_

Fax (   ) \_\_\_\_\_

### SHIPPING ADDRESS

*(If different from billing. No P.O. boxes, please.)*

Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (   ) \_\_\_\_\_

Purchase order # (optional) \_\_\_\_\_



**The Sharpe Group**  
 8700 Trail Lake Dr. West, Suite 222 • Memphis, TN 38125  
 1-800-238-3253 • Fax (901) 761-4268  
 E-mail: [orders@sharpenet.com](mailto:orders@sharpenet.com) • [www.sharpenet.com](http://www.sharpenet.com)